

# **Job Recruitment**

**26 Yard Avenue, Trenton, NJ**

## **Consolidated Services Group**

### **General Clerical Staff**

- ✓ **Local jobs- Hamilton**
- ✓ **Pay starts from \$10.00-10.50 per hour; based on experience**
- ✓ **Public transportation accessible**
- ✓ **Knowledge of medical terminology a plus**
- ✓ **Must be professional, conscientious and detail oriented**
- ✓ **Office handling telephone tasks, data entry, other basic computer tasks and clerical duties as assigned**
- ✓ **Full time, Day shift, Benefits available,**
- ✓ **Monday through Friday only**

**Thursday, September 3<sup>rd</sup>, 2015**  
**9AM-12 Noon**

**Please call 609-989-6201 to schedule your appointment**  
**See interviewer about: NJ1033147**

Bring updated resume and two forms of identification. Dress appropriately for interview.

*Mercer County One-Stop Career Center is an Equal Opportunity Employer with Equal Opportunity Programs.  
Auxiliary aids are available to all individuals with disabilities.*